



OLV Banquet Hall

5338 Bank Street, Ottawa, On K1X 1H1

Rental Rates - General Public

Base Fee

Hall Rental (1:00 pm to 1:00 am plus two additional two hours to decorate)	\$ 1400.00
Security/Damage Deposit (fully refundable)	500.00

4 Hour Hall Afternoon Rental Rate	\$500
Additional Hourly Rate	\$125

Funeral Receptions	\$400
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Liability Insurance (\$2 Million) – Application form on website

Catering

Client provides external licensed caterer (subject to Hall Manager approval)

Guests cannot work in kitchen due to health and safety considerations.

Other

Limited use of cooking facilities (e.g. heating foods, etc. prior to event)	\$ 200.00
Bar Fee (Client keeps the proceeds)	200.00

Smart Servers (\$20 per hour)

Requirement

< 100 guests	1 server
> 100 guests	2 servers

Table Linens, Chair Covers, Dishes, Cutlery, etc. (supplied by external service provider)

July 2019

Rates subject to change without notice