



OLV Banquet Hall

5338 Bank Street, Ottawa, On K1X 1H1

Rental Rates - General Public

Base Fee

| | |
|---|-----------|
| Hall Rental (<i>1:00 pm to 1:00 am plus two additional two hours to decorate</i>) | \$ 950.00 |
| Security/Damage Deposit (<i>fully refundable</i>) | 500.00 |
| Music Copyright - Socan | 71.74 |
| Music Copyright - Re-Sound | 30.09 |

Liability Insurance (\$2 Million) – Application form on website

Catering

Client provides external licensed caterer (*subject to Hall Manager approval*)

Other

| | |
|--|-----------|
| Limited use of cooking facilities (<i>e.g. heating foods, etc. prior to event</i>) | \$ 200.00 |
| Bar Fee (<i>Client keeps the proceeds</i>) | 200.00 |

Smart Servers (*\$20 per hour*)

Requirement

| | |
|--------------|-----------|
| < 100 guests | 1 server |
| > 100 guests | 2 servers |

Table Linens, Chair Covers, Dishes, Cutlery, etc. (*supplied by external service provider*)

January 2019

Rates subject to change without notice