



## ASSEMBLY OF CATHOLIC BISHOPS OF ONTARIO LIABILITY INSURANCE PROGRAM FOR USE OF CHURCH FACILITIES & PARISH EVENTS

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### Who can apply?

- a. **Anyone** applying for permit use of a Member Parish Facility where an insurance application has been completed and payment received - subject to Approved Activity ONLY.
- b. **Any Member Parish** when hosting an event outside their parish facilities but only taking place at School Board or Municipal Facilities, where an insurance application has been completed and payment received - subject to Approved Activity ONLY. Consideration can be given to activities at other locations; however, the insurance company must approve these before coverage can be provided.

### How to Apply?

The **Application** and **Full Payment** must be received a minimum of **2 weeks prior** to the start of the event. Coverage is valid **only if premium has been paid in full**. Confirmation will **ONLY** be provided upon receipt of completed application and payment. **Fax copies of applications** will **ONLY** be accepted if payment is made by **on-line banking**. Confirmation will be provided to the **Member Parish** by **email or fax**. Please ensure this information is provided on the application.

### Payment Options

1. By Cheque, payable to: Pearson Dunn Insurance Inc.
2. By On Line Banking
  - (a) Please add Pearson Dunn Insurance as a "new payee"
  - (b) Please enter the following account number as applicable;

### Use of Parish Facilities

<u>Bank</u>	<u>Account Number</u>
SCOTIA BANK	AONTC551
TD CANADA TRUST	ONTC55
ROYAL BANK	ONTC55
CIBC	AONTC550
BANK OF MONTREAL	ONTC55

### For "Parish Events Only" taking place at school boards/municipalities

<u>Bank</u>	<u>Account Number</u>
SCOTIA BANK	AONTC561
TD CANADA TRUST	ONTC56
ROYAL BANK	ONTC56
CIBC	AONTC560
BANK OF MONTREAL	ONTC56

### What else should I know?

Because of your operations, or actions, you are open for possible suit from Third Parties. You may not be liable but you will need to be defended in court. A liability policy pays for this defence as well as any costs found against you. Legal fees can be very expensive and this can be an affordable way to have them covered. This policy covers your legal liability for bodily injury to or damage to property of others such as spectators, passers-by, property owners and others resulting from your activity. **This policy provides Commercial General Liability in the amount of \$2,000,000 per occurrence and all claims are subject to a \$500 deductible. This policy also includes Host Liquor Liability for those events where liquor is dispensed. Underwritten by AVIVA Insurance Company of Canada.**

**Applications to be forwarded to: Pearson Dunn Insurance Inc.**  
**435 McNeilly Road, Suite 103, Stoney Creek Ontario, L8E 5E3**  
**Phone: (905) 575-1122 or 1-800-461-5087 Fax: 905-643-8321**

**ASSEMBLY OF CATHOLIC BISHOPS OF ONTARIO  
RATING SCHEDULE**

Type of Event	Estimated # of Participants	Premium for Event with No Alcohol	Premium for Event Including alcohol
<b>Special Events, including Dances, Weddings, Stag &amp; Doe, Showers, Anniversary Celebrations etc.,</b>	1-25	\$27.00	\$129.60
	26-100	\$75.60	\$210.60
	101-250	\$129.60	\$264.60
	251-500	\$183.60	\$318.60
	501-1000	\$291.60	REFER to Pearson Dunn Insurance Inc.***
<b>Special Events that <u>include alcohol which end prior to 8:00 p.m., ONLY for the following events:</u> Showers, anniversary celebrations, first communion, confirmation, baptism, funeral reception</b>	1-25	N/A Refer to above pricing	\$27.00
	26-100	N/A Refer to above pricing	\$75.60
<b>Parish Events that <u>include alcohol that are hosted or sponsored at the direction of the pastor</u></b>	1-25	N/A	\$27.00
<b>Multiple Day-Same Event</b>	***REFER to Pearson Dunn Insurance Inc.		
<b>Meetings, i.e. card association (daily rate)</b>	1-25	\$16.20	N/A
	26-100	\$27.00	N/A
	101-250	\$75.60	N/A
	251-500	\$129.60	N/A
<b>Series of Weekly Meetings (annual rate) Series of Monthly Meetings (annual rate)</b>	1-25	\$102.60	N/A
	26-100	\$129.60	N/A
	101-250	\$156.60	N/A
	251-500	\$210.60	N/A

**All Premiums Include 8% Tax**  
**Premiums of \$50 or more include \$20 Broker Administration Fee**  
**Broker Administration Fee is Non-Refundable in the event of Cancellation**  
 \*\*\*For questions please contact the Pearson Dunn office  
 (905) 575-6809 or 1-800-461-5087 Toll Free  
 Ext 152 Eva Villanucci [evillanucci@pearsondunn.com](mailto:evillanucci@pearsondunn.com)

**ASSEMBLY OF CATHOLIC BISHOPS OF ONTARIO  
APPLICATION FOR USE OF CHURCH FACILITIES & PARISH EVENTS**

Applications to be forwarded to: Pearson Dunn Insurance Inc., 435 McNeilly Road, Suite 103, Stoney Creek Ontario, L8E 5E3  
 Tel: (905) 575-1122 or 1-800-461-5087 Ext 152 Fax: (905) 643-8321 Email: [evillanucci@pearsondunn.com](mailto:evillanucci@pearsondunn.com)

1.	Name of Applicant:			
2.	Contact Name:			
3.	Street Address:			
4.	City:		Postal Code:	
5.	Telephone:		Contact Persons Fax and/or Email Address:	
6.	Name of Parish:	Our Lady of the Visitation		<a href="mailto:olvis@rogers.com">olvis@rogers.com</a> Fax or Email Address of Parish: Fax: 613-822-0393
	Name of Diocese:	Archdiocese of Ottawa 1247 Kilborn Place   Ottawa ON K1H 6K9		
7.	Describe Event:			
8.	Will alcohol be served? Yes <input type="checkbox"/> No <input type="checkbox"/>			
9.	Confirm # of participants:			
10.	Location of Event:	A Visitation Banquet Centre, 5338 Bank St. Gloucester, ON K1X 1H1		
11.	Date of Event:		Time:	

Total Premium Enclosed: (please refer to rating schedule attached)

Payment Terms: **WE DO NOT ACCEPT CREDIT CARDS OR POST-DATED CHEQUE**

Cash  
  Cheque  
  Cheque # \_\_\_\_\_  
  On-Line Banking (please enter confirmation # here) \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
D M Y

**Office Use Only**

Date Application Received \_\_\_\_/\_\_\_\_/\_\_\_\_

Date Payment Received: \_\_\_\_/\_\_\_\_/\_\_\_\_  
D M Y

Confirmation provided by:  Fax  Email  Mail  Office Visit

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
D M Y